

## SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>7<sup>th</sup> September 2022</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	<p>Councillor Sven Hocking (SH) – Wiltshire Council – Chair            Councillor Ricky Roger (RR) – Wiltshire Council            Councillor Alan Bayliss (AB) – Salisbury City Council            Peter Durnan (PD) – Cycle Opportunities Group Salisbury            Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship            Annie Child (AC) – Salisbury City Council            Lynne Davies (LD) – Salisbury City Council            Pam Rouquette (PR) – Salisbury Walking Forum            Graham Axtell (GX) – Wiltshire Council            Paul Shaddock (PS) – Wiltshire Council</p>		
	Apologies:	<p>Councillor Caroline Corbin (CC) – Wiltshire Council            Councillor Brian Dalton (BD) – Wiltshire Council            Councillor Mark McClelland (MM) – Wiltshire Council            Councillor Charles McGrath (CM) – Wiltshire Council            Councillor Paul Sample (CPS) – Wiltshire Council            Councillor Tom Corbin (TC) – Salisbury City Council            Patricia Podger (PP) – Elizabeth House</p>		
	Change of Chair	<p>SH advised the group that the Salisbury Area Board had decided to revert to system where the Vice Chair of the Area Board was the Chair of the LHFIG and as such RR would be the chair of this group moving forward. RR stated that he would be happy for SH to chair this meeting to enable him to get up to speed with the issues and running of the group.</p>		

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<b>2.</b>	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 16<sup>th</sup> June 2022.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=14419&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=14419&amp;Ver=4</a></p>	<p>That the update is noted.</p>	<p>Area Board</p>
<b>3.</b>	<b>Financial Position</b>			
		<p>PS advised the group that as result of Ringway's annual contract cost uplift and other inflationary pressures that the overall cost increase in any works undertaken during the current financial year would be 11.25%.</p> <p>There is currently £17,458 still unallocated.</p>	<p>RR advised that he was surprised that a cost uplift above the agreed annual contract uplift could be applied this early in a financial year and that he would check that the uplift was permissible.</p> <p>PS advised the cost uplift had been agreed by the contract manager Steve Cross and he would be able to provide any information RR required.</p>	<p>RR</p>

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4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: <a href="#">12-20-5</a></p> <p>Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p>	<p>Southern Wiltshire LHFIG considered this matter again at its meeting on the 17/08/2022 and reiterated their position that they felt the provision of additional signs on the A36 did not represent value for money and they did not support their provision.</p> <p>The Southern Wiltshire LHFIG indicated that they still supported the introduction of the proposed measures in New Petersfinger Road and that they would be prepared to fund them in their entirety and asked to be provided with a cost estimate for this aspect of the proposed works to enable a funding decision to be made at the next meeting of the group in November 2022.</p> <p>The estimated cost of all the proposed works is £11,200 (this figure includes an allowance of £5,000 to complete the National Highways Design Check and Approval Process). Each LHFIG would be required to contribute funding to the value of £5,600 to undertake all the proposed works.</p> <p>Preliminary discussions for approval to undertake works on the A36 have commenced with National Highways. [Note: These discussions will only be progressed to a stage where the Council will not be committed to incurring the costs of completing the formal National Highways Design Check and Approval Process unless funding for the works is agreed].</p> <p>The group are to discuss this issue and determine how they wish to proceed.</p>	<p>This matter was discussed at length. The group agreed not to pursue the provision of the additional signs on the A36 but agreed to support the introduction of the additional measures on New Petersfinger Road.</p> <p>The group committed to support a total budget allocation of £5,600 with the costs shared between Laverstock and Ford PC (£1,400), Salisbury LHFIG (£2,100) and Southern Wiltshire LHFIG (£2,100).</p> <p>That the Area Board approves the allocation of £2,100 to allow this work to be undertaken.</p>	Area Board



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d)	<p>Issue No: <a href="#">12-22-07</a></p> <p>Request to provide a bus stop hardstanding in Stratford Road</p>	<p>A request has been received to provide a bus stop hardstanding on Stratford Road opposite the junction of Hathaway Close. The originator of the issue notes that currently the waiting area is a grass verge, with such a surface not for suitable for pedestrians throughout the year as the grass can be long, wet and slippery. The originator suggests providing an area of hardstanding by laying some paving on the grass surface.</p> <p>The provision of a bus stop hardstanding at this location is potentially possible, although not without issue because of the grass retaining bank at the rear of the grass verge. Just laying some paving slabs is not an option that can be taken forward. In line with the Council's Bus Service Improvement Plan (BSIP) any improvements to bus stops should bring them up to an accessible standard, doing so requires the provision of Kassel Kerbs (to aid access to low floor buses and dropped kerbs to enable pedestrians (including wheelchair users) to access and egress the stop. An example of what the stop should look like can be seen on Devizes Road <a href="#">here</a>.</p> <p>If the group support this issue proposals to provide an accessible bus stop at this location will be designed and costed and brought back to a future meeting of the group for a funding decision.</p>	<p>The group supported this issue and asked that design work be undertaken.</p> <p>That the update is noted.</p>	Area Board
e)	<p>Issue No: <a href="#">12-22-08</a></p> <p>Request to replace missing bus stop glazing at shelter in Pembroke Road</p>	<p>A request has been received to replace a missing pane of polycarbonate (Perspex) glazing at the bus shelter in Pembroke Road situated opposite the junction of Pullman Drive. The glazing is missing following an act of vandalism. The cost of replacing the glazing panel would be £1875. [Note: Figure includes a 25% contingency].</p>	<p>The group asked why the LHFIG should pay for this work. PS advised that under the Council's current highways maintenance policy shelters owned by the Council were only made safe and not repaired but repairs could be funded by the LHFIG if such work</p>	

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		<p>It should also be noted that two other panes of glazing within this shelter have been subject to minor damage, although are not in immediate need of replacing. However, if there was a desire to replace the damaged panes it would be cheaper to undertake this work alongside the replacement of the missing pane to avoid paying a second call out charge to the bus shelter supplier.</p>	<p>were determined to be a local priority.</p> <p>The group discussed this matter and felt the cost of this work was a little high and agreed to allocate £1,500 to allow this work to be undertaken and asked that PS work to identify an alternative contractor who could complete the necessary work for this amount.</p> <p>That the Area Board approves the allocation of £1,500 to allow this work to be undertaken.</p>	<p>PS</p> <p>Area Board</p>
f)	<p>Issue No: <a href="#">12-22-09</a></p> <p>Request for the installation of buildouts on Milford Mill Road</p>	<p>A request has been received on behalf of the Milford Area Preservation Group (MAPG) for the installation of buildouts on Milford Mill Road to address concerns safety concerns around speeding and rat-running traffic. The originator of the issue advises that the MAPG run both the community speed and lorry watch schemes that operate in the area and that up to 12% of vehicles are breaking the speed limit.</p> <p>The most recent Wiltshire Council organised traffic survey in Milford Mill Road took place in July 2021 and recorded the average speed of vehicles using the road to be 21.7mph, with the 85<sup>th</sup> percentile speed of vehicles recorded to be 26.0mph.</p> <p>Sign only 20mph speed limits, such as the one that is already in place in Milford Mill Road, are only introduced where the average speed of traffic is less than 24mph. With respect to</p>	<p>The group noted the continued concerns of the MAPG about the use of Milford Mill Road by both HGVs and general traffic.</p> <p>The group discussed this issue at length but felt that in consideration of the results of the most recent traffic survey the provision of a buildout in Milford Mill Road could not be justified at this time. The group felt that the provision of lighter touch measures to reinforce the speed limit to motorists was appropriate and agreed to allocate funding towards this work.</p>	

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		<p>speeding then in Wiltshire on a road subject to a 20mph speed limit the following criteria is applied:</p> <ul style="list-style-type: none"> <li>• 85<sup>th</sup> percentile speed is between 20mph and 24mph = No Further Action</li> <li>• 85<sup>th</sup> percentile speed is between 24.1mph and 38.9mph = Eligible for Community Speed Watch or Deployment of Speed Indicator Device (SID)</li> <li>• 85<sup>th</sup> percentile speed is over 39mph = Subject to Police enforcement or considered for traffic calming</li> </ul> <p>The most recent traffic survey results indicate that overall the 20mph speed limit on Milford Mill Road remains appropriate, but a minor speeding problem exists. In consideration of the results of the traffic survey Milford Mill Road has been added to Salisbury City Council's SID deployment programme.</p> <p>Other lighter touch measures, such as the provision of additional signage to reinforce the 20mph speed limit to motorists, could be considered.</p> <p>Technically the provision of a buildout is possible, but it is for the group to determine whether the provision of one is commensurate with the problems that exist in Milford Mill Road.</p> <p>It should also be noted that the group previously declined to support a request for the provision of a footway on the northern side of Milford Mill Road in the area where a buildout has been requested.</p>	<p>That the Area Board approves the allocation of £3,000 to allow this work to be undertaken.</p>	<p>Area Board</p>
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g)	<p>Waiting Restriction Requests (2021)</p> <p>Requests for new or amendments to existing waiting restrictions.</p>	<p>Design work and preparation of the draft TRO schedules has commenced. It is anticipated that the draft TRO schedules will be passed to the TRO Team to undertake the necessary legal work in October 2022.</p> <p>A request for an amendment to the waiting restrictions in Hamilton Road and Marlborough Road has been received from Cllr Paul Sample. The changes requested could be added into this work if the group supported doing so.</p> <p>The group has previously allocated £4,000 to undertake this project. If the group supported undertaking the changes in Hamilton Road and Marlborough Road an additional £1,000 would need to be allocated to undertake the additional work.</p>	<p>That the Area Board approves the allocation of an additional £1,000 to allow this work to be undertaken.</p>	<p>Area Board</p>
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5.	<b>Other Issues</b>			
a)	<p>Issue No: <a href="#">12-20-2</a></p> <p>The provision of additional cycle parking stands in Salisbury City Centre.</p>	<p>Transport Planning Team have requested that the proposed additional cycling parking stands are not installed in the Cheese Market because they wish to reserve the space it is proposed to install the stands for the potential future installation of an e-bike dock.</p> <p>In discussion with COGS they have suggested trying to install the stands in Pepys Walk instead. Pepys Walk is a Right of Way (Salisbury Footpath 72). Having discussed this matter with the Rights of Way Team they have no objection to the installation cycle parking stands so long as it does not prevent pedestrians from using the Right of Way. A request to install cycle parking in Pepys walk has been raised with the Old George Mall Manager and is currently awaiting their decision.</p>	That the update is noted.	Area Board
b)	<p>Issue No: <a href="#">12-21-3</a></p> <p>Request for the provision of a pedestrian crossing point on the A354 Coombe Road in the vicinity of Portland Avenue.</p>	<p>Installation of the dropped kerb at this location has been delayed due to the presence of BT apparatus which is not buried deep enough to allow the dropped kerb to be installed. BT have been contacted to rectify this problem. Currently awaiting BT to programme this work in. Once the date of the BT work is known the works install the dropped kerb will be rearranged to coincide with them.</p>	Chase BT to programme the works.	PS
c)	<p>Issue No: <a href="#">12-21-6</a></p> <p>Request for a 20mph speed limit to be introduced covering the Fugglestone Red estate.</p>	<p>It has been decided that 20mph speed limit requests will be undertaken internally in the 2022/2023 financial year. Traffic surveys ordered in August 2022 and the results are expected to be known by mid-October 2022.</p>	That the update is noted.	Area Board

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d)	Issue No: <a href="#">12-21-8</a>  Request for lighting to improve the visibility of the steps leading from St. Michael's Road to Gainsborough Close.	Works to relocate the existing lighting column near the top steps between St. Michael's Road and Gainsborough Close have been ordered by the Street Lighting Team and are provisionally programmed to take place during week commencing 26/09/2022.	That the update is noted.	Area Board
e)	Issue No: <a href="#">12-21-9</a>  Request for the provision of a handrail next to the steps Bishopdown Road and Linkway to address concerns around safe use of the steps.	Works to install additional handrail have been ordered with Wessex Tree Care and are provisionally programmed to take place during week commencing 10/10/2022.	That the update is noted.	Area Board
f)	Various improvements to the Bishopdown Estate	The laying of the driveway protection (white bar) markings has been completed alongside the waiting restriction works.  Ringway had packaged the undertaking of the agreed dropped kerb in the estate with the dropped kerb works to be undertaken on Coombe Road. Considering the issue with dropped kerb works on Coombe Road Ringway have been asked to separate the works out and programme the works in the Bishopdown Estate to be undertaken as soon as possible.	Chase Ringway to programme and undertake works.	PS
g)	Waiting Restriction Requests	Overall on ground works are 95% complete. All signing works are complete. Lining works are completed in 13 of the 16 roads where they are required. Lining works could not be completed in Finchley Road, Palmer Road, and Victoria Road due to parked vehicles. Outstanding works to be completed in September 2022.	That the update is noted.	Area Board

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h)	Maintenance of Street Nameplates	<p>All street nameplate repainting works for the current financial year have been completed.</p> <p>Works to replace a total of 30 broken or missing street nameplates have been ordered with the funding made available. Works to install the replacement street nameplates will be undertaken in October 2022.</p>	That the update is noted.	Area Board
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<b>6.</b>	<b>Closed Issues</b>			
a)	Issue No: <a href="#">6204</a>  Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane	Works completed in August 2022. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: <a href="#">12-22-06</a>  Request to repair part of the footway in Marina Road.	<p>A request has been received to repair the first 40 metres of footway on each side of the road. Currently there are several broken, sunken, and loose paving slabs which makes the footways difficult to walk along.</p> <p>As in essence this is a highways maintenance scheme it is one that Graham Axtell (GX) will be leading on. GX has already arranged for serious trip hazards on the footways to be addressed and has requested a cost estimate via the Major Maintenance Team to replace the slabs at this location with a tarmac surface. Cost estimate to brought to the group for a funding decision once known.</p> <p>An indicative cost for the work is likely to be between £30,000 to £35,000. It should be noted that if the costs are around these figures (or higher) a bid to the substantive LHFIG fund would be required. Irrespective of the size of any bid to the substantive LHFIG fund, under current rules the group would be required to contribute a minimum of a third of its annual allocation towards any bid – this would be approximately £9,454.</p>	<p>The group discussed this matter and acknowledged the issues with the condition of the footways in Marina Road. However, the group felt that the issue should be being addressed as part of the Council's maintenance activities and did not support this issue.</p> <p>The group asked GX to continue to pursue repairs to the footway as part of the Council's reactive footway repairs programme.</p> <p>The group asked that the issue be closed, and that the originator of the issue be informed accordingly.</p>	PS

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7.	<b>Other Items</b>			
a)	Highway Maintenance Update	<p>GX advised the group of the following:</p> <p><u>Planned Carriageway Schemes:</u></p> <p><u>Surfacing</u></p> <p>Hamilton Road – due to take place in September 2022, Windsor Road and Windsor Street – postponed to determine the best surfacing treatment for the roads.</p> <p><u>Micro Asphaltting</u></p> <p>Herbert Road, Old Castle Road, Romer Road, The Beeches and Wessex Road – schemes currently awaiting programming.</p> <p><u>Reactive Patching</u></p> <p>London Road – from St. Mark’s Roundabout to Aldi</p> <p><u>Footways Schemes:</u></p> <p><u>Resurfacing</u></p> <p>Radnor Road – due to commence on 28/09/2022,</p> <p><u>Slurry Seal</u></p> <p>Stratford Road (both sides between St Lawrence Close to the School) – currently awaiting programming.</p>	<p>SH expressed his extreme disappointment that the Downton Road improvements had yet to be programmed and indicated that he intended to raise this matter at a senior level.</p> <p>That the update is noted.</p>	Area Board
8.	<b>Date of Next Meeting:</b> 16 <sup>th</sup> November 2022			

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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £7,358 in the LHFIG allocation available for the 2022/2023 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.